



## **Business Data Analysis Excel 2000 / XP**

*A 1 day course aimed at users who want to explore and harness the power of Excel's data analysis tools*

### **Delegate Requirements:**

*A working knowledge of Excel or completion of the Intermediate level course. The level of mathematics is not great and no deep statistical subjects are covered or assumed*

## **Course Outline**

Using Named Ranges

Pivot Tables

Grouping data

Calculated Items and Fields

Creating Subtotals

Multi level subtotals

Goal Seeking

Graphical goal seeking

Using Solver & Adding Constraints

Consolidating Data from Multiple Spreadsheets

Creating and Managing Scenarios

One Input & Two Input Tables

Auditing Tools

Data Validation

White Horse Computer Training

For further details, please e-mail: [jgale@whitehorsect.demon.co.uk](mailto:jgale@whitehorsect.demon.co.uk)